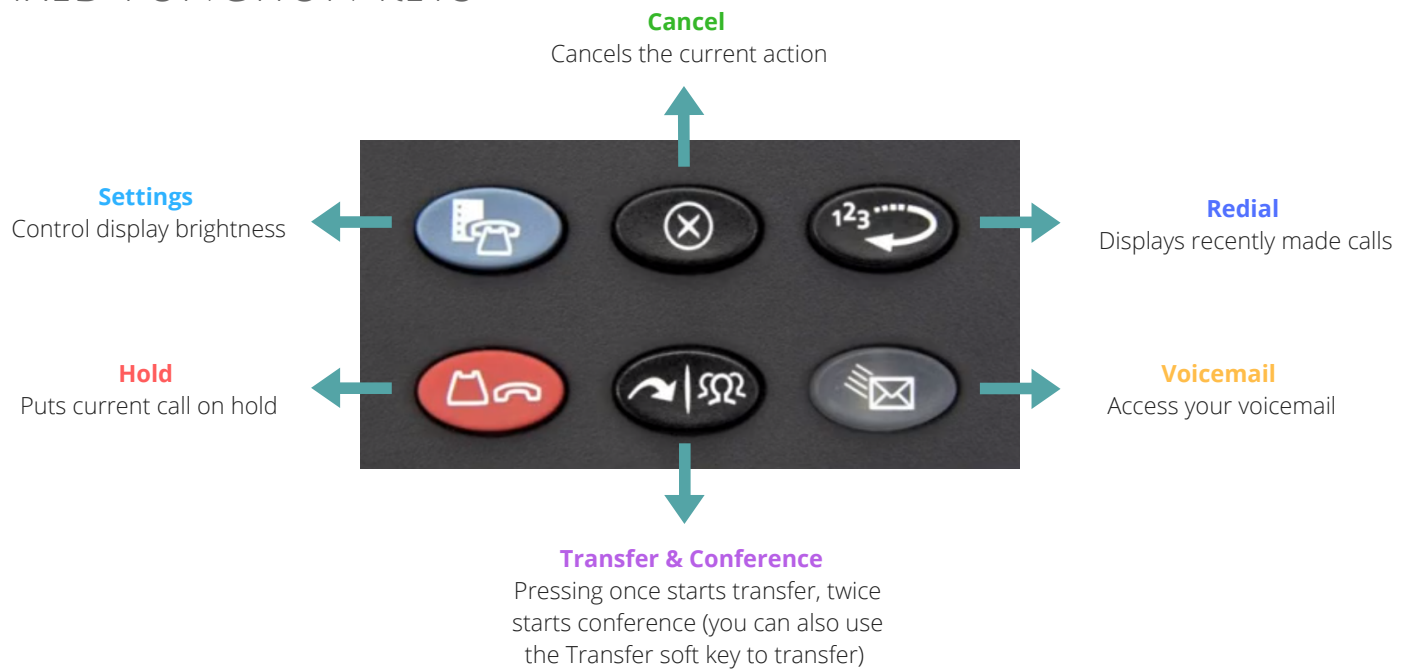




FIXED FUNCTION KEYS



HOW TO

Place a Call on Hold & Retrieve It

- While on a call:
- Press the red Hold fixed function key
 - OR Press a line key for another line and the call will be placed on hold

- To retrieve the call:
- Press the original line key of the call

Transfer a Call

- Press the Transfer soft key on your screen OR the Transfer & Conference fixed function key
- Dial the number or extension
- Press the Transfer soft key on your screen OR the Transfer & Conference fixed function key
- Hang up

